



European Health Futures Forum

Draft Minutes of EHFF Board Meeting

Date 16th March 2014.

Venue: Crowne Plaza Hotel, London

Attendees:

Present: Marius Buiting (Chair), David Somekh, Lucy Scott-Moncrieff, Seán Conlan
Skype: Ales Bourek, Rui Loureiro

1. Apologies

Shawn Day, David Goldberg

2. Welcome to new Board member

Following introductions, the Chair formally welcomed Lucy Scott-Moncrieff to the Board, and all wished her well.

3. Minutes of last meeting 25.08.13

3a. Matters arising from the minutes

- Fundraising is still considered a significant challenge for EHFF
- Charity Status is still outstanding, although a significant amount of activity has been devoted to it. Overall the added benefit was questioned, and it was decided to keep it on hold until EHFF has developed products.

Minutes were approved.

4. 2013 Annual report for approval

DS introduced the Annual Report and the following in particular was noted:

Further non-executive Members:

- John Redmond to be invited (Action SC)
- Contacts in Central Europe/Germany, and in particular Prof. Kirsch? (Dresden) (Action AB)
- Approach Prof Sakellaridis (Action RL)
- International Head of RaboBank (Action MB)
- A better balance of female/male board members is needed...Prof. Kickbusch?

Projects/Product Development

- The strategic importance of EHFF activity in innovative projects was noted in the context of our leadership involvement with EIP (European Innovation Partnership)

- The possibility of evolution of EVY to becoming an 'open school' was noted
- Horizon Scanning: in order to seek resources, Ales agreed to 'sketch a specification' (Action AB)
- The range and depth of projects is rich, and it was agreed to seek a sponsor for each one, linking their area of interest to the project e.g., BMS (Education), KPMG (Scenario Planning), Philips... A well-written brief and scope for each is needed (Action MB/DS)

5. 2013 Annual accounts for approval

DS (on behalf of DG) presented the accounts

The following was noted.

- As a significant proportion of the accounts currently relate to travel and meeting related expenses for DS, a further degree of formality in the accounts is needed for 2014. Accounts to be transferred from a Personal Account to a Business Account and out of pocket expenses sign-off process to be reviewed. (Action DS/LM/DG)

6. Oral report to Board on current activities

DS and SC reported on current activities including the Education Webinars and the following was noted:

The importance of the unique contributions of Henk den Uijl and Matthijs Zwier to EHFF was recognised, and further exploration of how to give them an appropriate role is needed. It was agreed that MZ be invited to join the Board as an Associate Director (Action DS/MB)

The possibility of secondment someone as a resource for the Webinar series was highlighted. (Action All)

7. Work plan 2014

The following was noted:

Organisational Innovation:

MB suggested that there are three layers of innovation and it is particularly the third layer that EHFF should address:

- i. Technique/methods/science & technology
- ii. Moving from innovative idea to standard approach
- iii. Organisational Innovation....how to make i) and ii) happen.

8. AOB

It was suggested that we produce a guide to acronyms (Action DS)

Ales - Euro Lifestyle – link with ESQH future Healthcare; EHFF is a worthwhile component (symbiotic organisation)?

EHFF Event:

As the EU is focusing on Innovation, and it is likely to have Presidencies with sub-themes such as Patient Empowerment (e.g. EIP track of the eHealth Conference as part of the Greek Presidency), it was agreed that we would examine and link with these themes, perhaps using an approach similar to TED/Webinars. It is essential however to get our 'foot in the door'.

Governance/VSM Review

As organisational governance & innovation are so important to EHFF, it was agreed to carry out a review of our progress and approach. (Action SC/DS)

9. Date of next meeting

Possibly during the Summer Camp meeting in Strasbourg (between 6th and 10th July 2014)